



**Request for Proposal for Supply, Installation, Testing and Commission of
Colour Copier machines**

About DMI: <http://www.dmi.ac.in>

Invitation for RFP: DMI invites proposals from capable and competent OEM authorized distributors / dealers or suppliers with sufficient experience for supply, installation, testing and commissioning of *two units of Colour copier machines* (a light duty and a heavy duty) along with buy back of existing two copier machines of Ricoh make.

Copier machines specification is given below:

S.no	Type	Descriptions	
1	Colour Segment	Light Duty (20PPM to 40PPM)	Heavy Duty (60PPM to 90PPM)
2	System Memory (RAM in GB)	Minimum of 2GB DDR3 or higher	
3	Paper Thickness & Size	75 gsm to 300 gsm	
4	Paper Size	A5, A4, A3, Legal, Letter	
5	Hard disk for Document Storage and printing	Minimum 160 GB	
6	Connectivity	10/100/1000 Base-T-Ethernet, High speed USB	
7	Copy Resolution	Minimum 600 x 600 dpi	
8	Print Resolution	Minimum 600 x 600 dpi	
9	Page Descriptive Language	Adobe, Postscript 3, PDF, PCL, 5C/ PCL6 emulations, XPS (Optional) or support to all MS-Office application documents.	
10	Scan features	Duplex Single Pass Scan-Automatic Document Feeder, scan to network, scan to email, scan to folder, scan to USB, scan to SMB or FTP, single touch scanning, Single or multiple pages, searchable PDF, Support to JPEG, PDF, PDF/A, XPS, TIFF , colour / B&W scanning as applicable, scaling (size enlarge / reduction) ADF tray to handle minimum of 250 sheets,	
11	Print Features	Duplex and Simplex Printing, from USB, from network, scaling, job monitoring.	
12	Accounting	Standard accounting (copy, Print, Scan, Email, Fax)	
13	Paper Input (scanner)	Duplex Single Pass Automatic Document Feeder (for scanner) with minimum of 250 sheets	
14	Paper Input (Tray) for printing or copy	By Pass Tray with handling capacity of at least 100 sheets; Tray 1 minimum capacity of 500; Tray 2 minimum capacity of 500; Any High capacity tray with minimum 2000 sheets; All the trays are required to handle A5 to A3, and Legal size of paper	
15	Paper Output	Standard as per the OEM and as per the Model	



15	User Interface	Touch based Interface panel of 10.1 or better, Web-based access for control and monitoring.
16	Security features	Standard as per OEM
16	Operating System Support	Windows 10, iOS and Linux variants
17	Power supply (UPS)	Proposal for separate online UPS of reputed OEM, matching the copier / printer unit specification.

Requirements for Support Service:-

- 1) Training of required staff members for effective use of machine.
- 2) Service / complaint escalation contacts.
- 3) Supply of Genuine Consumable (toners, drums units),
- 4) Support and Warranty coverage from OEM / authorized agency / distributor / dealer for period of 5 years or more.
- 5) Comprehensive maintenance with availability of spares at right time
- 6) 100% uptime from all the machines from day 1.

Terms and Conditions:-

OEMs or their authorized distributors are invited to submit their offers in sealed envelopes on or before October 5, 2017

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